

PUBLIC MINUTES

NEWCASTLE FRONTRUNNERS COMMITTEE 2017-18

7pm Monday 13th November 2017
Northumbria University Library



MINUTES

Present: CB, PW, PH, HW, PH, CA, SG, PO, TG

1. Chair's welcome and opening remarks

CB welcomed the new committee and outlined the need for confidentiality.

CB read out a prepared statement (appendix 1).

CB then left the meeting.

The committee then had a discussion about how to move forward.

Agreed: the committee fully supports CB returning as Chair once the appeal has finished, and that we support her decision to step-down during this period.

Agreed: PW to be acting Chair having been proposed by CA which the remaining members all supported. PW agreed to be acting Chair, on the understanding that once the appeal is concluded that the committee then discuss and go to membership if felt to be required.

A statement to members was discussed which on balance was felt was needed to inform the membership that CB had stood down, and an appeals process was progressing.

Agreed: PW/TG to liaise with CB to draft a statement, and will get agreement from committee prior to release.

Agreed: at a later stage we will need to review the Club's procedure after the issue has been dealt with. PHop asked if some aspects of the constitution could be reviewed too.

The committee were reminded that all communications are potentially disclosable so continue to be friendly and dignified with each other. That the committee should respect collective responsibility.

2. Minutes of the previous meeting

The minutes of the meeting 1/10/17 were circulated, though only TG could vouch for accuracy. Outstanding items were discussed.

3. Committee roles

TG outlined a few mandatory positions, but also lots of flexibility amongst the roles. PO suggested we include more members in division of roles, as such SG suggested to make committee members more like coordinator roles.

Specific people were assigned to pressing roles:

- Weekly text - CA and PW to take on
- Training - HW has good handle
- Grand Prix - SG happy to coordinate this
- Social secretary - PO volunteered

Highlighted need to maintain social media policy re Facebook posts.

3. Actions from the last committee

TG ran through the previous action log.

4. 2016/17 members survey

TG outlined the results - he suggested all to look, particularly at the free text comments.

We need to look at the how we capture support of mental health issues in future as suspect doing a lot of good.

5. NFR priorities for 2017/18

The committee discussed what our priorities for the year ahead may be:

- Focus on mental health of our members
- Yoga for runners
- To ask for members to join sub-groups eg develop a funding subgroup
- Consideration of how the growth of the club may impact on members and what we provide
- Review our social offering eg Sunday brunch, weekend events - possibly organised by a non-committee member

6. Day-to-day or weekly tasks needed to run NFR

- Wednesday socials - SG to post to FB
- Training rotas - HW coordinating
- Weekly texts - PW/CA, TG to check as some members not receiving
- Christmas social - SG will coordinate/PHall once back
- Registers - CA (to get handover from ADD)

- Cake - ask a member to coordinate
- Fruit - SG will collect
- Bank account signatories: TG/PHop/HW to be the signatories

7. NFR equipment & storage

To return to this at a future meeting.

8. AOB

PHall - getting handover from RDD in December

PHop - feels this meeting has been positive and PW excellent chair. Need to review how LiRF meetings are run, SG felt might need to make more formal

SG - is coordinating the Cathedral Relays

PO - may have contacts re Yoga for Runners -PHop too, PW has seen an advert for this

TG - requested £26 for website annual fee for template - agreed.

CA - need to discuss with CB whether included in group emails - TG to contact

Date of next meeting: 6pm 9th December - PO to book room at Northumbria Uni Library